

1. Label Application Stage

- 1.1. The Life Chain Labels Application Form is downloaded from the portal,
- 1.2. The Application Form is filled,
- 1.3. The completed form is sent to e-mail address of info@lifechainlabels.com.

2. Proposal, Contract Stage

- 2.1. ISQ Certification evaluates the information provided in the Application Form and submits an offer/contract.
- 2.2. If the Offer/Contract is approved, the "Labeling Process" is started.

3. Payment of Test/Inspection Fees

- 3.1. ISQ issues an Invoice to the Customer for the Approved Contract Price,
- 3.2. The Customer pays the Invoice.

NOTE: The transaction cannot be started without paying the fee.

4. Preparation and Delivery of Product Sample

- 4.1. The customer prepares samples for the products specified in the label application and sends them to ISQ Certification.

5. Performing Product Testing

- 5.1. ISQ Certification evaluates the product samples received and sends them to the Licensed Accredited Subcontractor Laboratory.

NOTE: ISQ Certification carries out the controls that cannot be tested and that require Inspection, at the customer's site, with its experts.

- 5.2. The lab performs the test, which takes between 1 and 15 days, depending on the type of Label.

- 5.3. The laboratory reports the test results to ISQ Certification.

6. The Label Committee Evaluation Stage

6.1. ISQ Certification establishes a Label Committee (Composed of Expert Auditors) if the test results are APPROPRIATE.

6.2. The committee evaluates with test results and application documents,

6.3. If it provides a sufficient opinion, it recommends the relevant labeling and 1 year use of the certification.

NOTE: Label Usage Period, provided that it is specified with price regulation in the contract; Depending on customer demand, it can be preferred with 2 or 3 years alternatives.

7. Labeling and Certification Stage

7.1. ISQ Certification Manager ensures the issuance of the certificate by performing the labeling and certification according to the recommendation decision of the Committee. The printed certificate and the Label for which usage rights have been obtained are presented to the Customer.

7.2. The traceability of the Label and Certificate is ensured by the "QR-CODE" on the certificate.

8. Market Surveillance

8.1. ISQ Certification; from the Market, the Labeled and Certified Product of the Customer Organization can be verified by unannounced and unplanned withdrawals. In unfavorable cases, the label and certificate are canceled and the reasons for the cancellation are notified to the customer.

NOTE: In case of revocation of the Label and Certificate, the Customer Organization stops the Labeling for its related products and implements the Recall Procedure.

8.2. Unannounced Market Inspection can be done at most 2 times a year.